

Application and Agreement for Use of Town of Clifton Park Property

Applicant Information

Organization/Individual Name ("Applicant") _____ Date _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Point of Contact Information (if different from above)

Name _____ Relation to Applicant _____

Phone _____ Email _____

Event Information

Requested Property ("Property")

Harriet & William Harris Park (Children's Playground Park) Buckley Park (8 Acre Park)

Description of Requested Use _____

Date(s) _____ Event Starting/Ending Time _____

Set Up Time Needed _____

Clean Up Time Needed _____

Number of Attendees (include all ages in your count) _____

Who will attend? (check all that apply)

Family Employees Club/Group members Friends Guests of invitees

Name of the Event (if applicable) _____

Property Rental Fees*

Attendees	Hourly Rate
11-25	\$ 25
26-60.	\$ 50
Groups may not exceed 60 Persons	
Set/Clean Up Hourly Rate	
N/A	\$ 25
Security Deposit	
\$ 150	

***Please Note there is a two-hour rental minimum**

Total Rental Fee for Event \$ _____ (to be
completed by Clifton Parks Chair).

Payment

Please mail two separate checks (one for the rental fee and one for the security deposit) made payable to the Town of Clifton along with the signed Agreement to the Town of Clifton Parks Chair:

Donna Netschert
PO Box 29
Clifton, VA 20124-0029

The Parks Chair can be reached by phone at (703) 887-7147 during business hours with any questions.

The security deposit shall be refunded if Applicant cleans up and removes all trash and other debris; there is no damage to the property; and Applicant did not underestimate Attendees on the Agreement.

Cancellation

In the event of cancellation of a reservation due to inclement weather, the Applicant shall contact the Parks Chair at least 24 hours prior to the event to request either a refund or to reschedule the event. All other reservation cancellations shall be refunded upon cancellation at least one week prior to the event.

Terms

By signing this Agreement, the Applicant agrees that all information provided above is accurate and Applicant

shall comply with the following terms and conditions:

1. **WAIVER & INDEMNIFICATION** Applicant and their attendees shall accept the use and condition of the 8 Acre Park and the Children’s Playground Park, collectively the “Property” “AS IS” and at their own risk and follow all reasonable safety precautions while using the Property. Applicant shall indemnify and hold harmless the Town of Clifton, its employees, and agents, from and against any and all claims, losses, damages, injury, liability and costs, including but not limited to reasonable attorney’s fees and court costs however caused, resulting from, arising out of, or in any way connected to the rental of the Property and the privileges granted under this Agreement except as may directly result from the willful misconduct of the Town of Clifton, VA, its employees, or agents.
2. Applicant shall be responsible for the event and shall remain at the Property during the entire rental period.
3. Neither Applicant nor their attendees shall park on Chapel Street or in any way block ingress or egress on Chapel Street. Applicant shall ensure that attendees are made aware of the parking restrictions prior to the event. Applicant shall ensure that attendees only park in bona fide public parking areas within the Town of Clifton.
4. Applicant shall come prepared with their own trash/recycling bags and remove all of their trash/recycling from the Property upon departure. Applicant agrees not to dispose of their trash/recycling on site.
5. Applicant shall comply with the following Property Rules: NO ALCOHOL, NO FIRES OF ANY KIND, NO FIREWORKS, NO AMPLIFIED MUSIC, NO GRILLS, NO NAILS OR STAPLES TO THE GAZEBO, NO CREPE PAPER ON GAZEBO OR OTHER WOODEN SURFACES.
6. Water balloons may be used but all balloon debris must be picked up and disposed of properly.
7. APPLICANT UNDERSTANDS AND ACKNOWLEDGES THAT THERE ARE NO PUBLIC RESTROOMS AVAILABLE IN ANY OF THE PARKS OR WITHIN THE TOWN OF CLIFTON.
8. Applicant acknowledges and agrees that this Agreement does not insure that applicant will have exclusive use of the Property and applicant acknowledges that the Property is at all times open to all members of the public.
9. Applicant acknowledges that rental of the Property can only be during daylight hours between the hours of 8:00 am and 8:00 pm, and that all Group Attendees must depart the Property by no later than 8:00 pm.

The undersigned hereby declares that the terms of this Agreement have been completely read and are fully understood and voluntarily accepted for good and valuable consideration.

Applicant's Signature

_____ Date _____

Approved by Town of Clifton Parks Chair:

_____ Date _____